

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

OFFICE OF THE SUPERINTENDENT

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SUPERINTENDENT OF SCHOOLS

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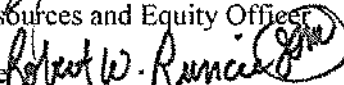
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REVISED

November 30, 2018

TO: School Board Members

FROM: Craig J. Nichols 
Chief Human Resources and Equity Officer

VIA: Robert W. Runcie 
Superintendent of Schools

SUBJECT: **REVISION TO G-3, PERSONNEL RECOMMENDATIONS FOR NON-INSTRUCTIONAL APPOINTMENTS AND LEAVES FOR THE 2018-2019 SCHOOL YEAR, FOR THE DECEMBER 4, 2018, SCHOOL BOARD OPERATIONAL MEETING**

Attached is a revision to G-3, Personnel Recommendations for Non-Instructional Appointments and Leaves for the 2018-2019 School Year, for the December 4, 2018, School Board Operational Meeting.

- Three (3) recommendations added to section 4. Educational Support Managerial Association of Broward, Inc. (ESMAB), Police Benevolent Association (PBA) and Technical Support Professionals (TSP) Personnel – Recommended Appointments. (Pages 13 – 15)
- One (1) recommendation added to section 7. Recommended Appointments of School-Based and District Managerial Acting/Special/Task Assignment Personnel. (Page 16)

RWR/CJN/EMC:sl

Attachment(s)

c: Senior Leadership Team

**Board Agenda, December 4, 2018, Item G-3
Executive Summary List of Appointments, Assignments and Leaves for
Non-Instructional for the 2018-2019 School Year
(This includes Managerial/Professional/Technical Personnel)**

This agenda item includes all personnel recommendations for appointments, assignments and leaves for Non-Instructional Personnel that have been combined into one Board Item.

NON-INSTRUCTIONAL

Non-Instructional recommendations include the name of recommended individual(s) school/location, job title, and assigned calendar. The individuals recommended have the qualifications required for the specified position and will be paid as specified in the 2017-2018 Salary Schedules.

All recommendations are made with the understanding that these individuals will comply with regulations/policies as set forth by the Florida Department of Education and The School Board of Broward County, Florida.

	<u>Page(s)</u>
1. Non-Instructional (Non-Managerial) Approval(s)/Reassignment(s)/Promotion(s)/Demotion(s)	1-3
2. Non-Instructional (Non-Managerial) Substitutes/Temporary Employees	4-8
3. Non-Instructional (Non-Managerial) Leave(s)-Layoffs(s)	9
4. Managerial/Professional/Technical (ESMAB, PBA, TSP) Recommended Appointments	10-11
	<u>13-15</u>

The specific positions and the individuals recommended for the District Managerial/Professional Technical (ESMAB, PBA, TSP) position(s) are listed below. Each position has a Summary of Advertised Position which gives position, effective date, individual recommended to fill the position, salary, work calendar, number of applicants (qualified and interviewed) and the Interview Committee. All recommendations are made with the understanding that these persons will comply with regulations as set forth by the Florida Department of Education and The School Board of Broward County.

4. Educational Support Managerial Association of Broward, Inc. (ESMAB), Police Benevolent Association (PBA) and Technical Support Professionals (TSP) Personnel – Recommended Appointments

<u>Name</u>	<u>Recommended Position</u>	<u>Page</u>
<u>Revised (Names Added)</u>		
<u>Johnson, Janice</u>	<u>Systems Support Specialist II</u>	<u>13</u>
<u>Ruenes, Leonel</u>	<u>Process Analyst, Procurement & Warehousing Services</u>	<u>14</u>
<u>Witoshynsky, Alison</u>	<u>Coordinator, Environmental Compliance</u>	<u>15</u>
Crego, Zoe	Assistant Program Manager, Nutrition Education and Training	10
Guimaraes, Cicero	Data Analyst, Transportation	11

4 a. Technical Support Professionals (TSP) Positions (School-Based Personnel)

<u>Name</u>	<u>Title/Position</u>	<u>Location</u>	<u>Effective Date</u>
None at this time			

4 b. Recommended Appointments of Acting Technical Support Professionals (TSP) Personnel

The specific positions and the individuals recommended for the non-instructional administrative position(s) are listed below. All recommendations are made with the understanding that these persons will comply with regulations as set forth by the Florida Department of Education and The School Board of Broward County.

<u>Name</u>	<u>Title/Position</u>	<u>Location</u>	<u>Effective Date</u>
None at this time			

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4 c. Recommended Appointments of Temporary Educational Support Managerial Association of Broward, Inc. (ESMAB) and Police Benevolent Association (PBA) Personnel

The specific positions and the individuals recommended for the non-instructional administrative position(s) are listed below. All recommendations are made with the understanding that these persons will comply with regulations as set forth by the Florida Department of Education and The School Board of Broward County.

<u>Name</u>	<u>Title/Position</u>	<u>Location</u>	<u>Effective Date</u>
None at this time			

4 d. Recommended Appointments of Temporary District Managerial/Professional/Technical Personnel

The specific positions and the individuals recommended for the non-instructional administrative position(s) are listed below. All recommendations are made with the understanding that these persons will comply with regulations as set forth by the Florida Department of Education and The School Board of Broward County.

<u>Name</u>	<u>Title/Position</u>	<u>Location</u>	<u>Effective Date</u>
None at this time			

5. Recommended Reassignment of Current School-Based and District Managerial Personnel

The position(s) and individual(s) recommended for reassignment by the Superintendent for the 2018-2019 School/Fiscal year are listed below. The School-Based Managerial staff member meets the requirements of the position for which he/she is recommended for reassignment. All recommendations are made with the understanding that these persons will comply with regulations as set forth by the Florida Department of Education and The School Board of Broward County. The salary and calendars remain the same except where noted.

<u>Name</u>	<u>Current Assignment</u>	<u>Recommended Reassignment</u>	<u>Effective Date</u>
None at this time			

6. School-Based Managerial Personnel - Recommended Appointments

The specific positions and individuals recommended for Principal and/or Assistant Principal position(s) are listed below. Each position has a Summary of Advertised Position which gives position, effective date, individual recommended to fill the position, salary, work calendar, number of applicants (qualified and interviewed) and the Interview Committee. All recommendations are made with the understanding that these persons will comply with regulations as set forth by the Florida Department of Education and The School Board of Broward County.

<u>Name</u>	<u>Recommended Position</u>	<u>Page</u>
None at this time		

6 a. Recommended Appointments of Temporary School-Based Administrative Personnel

The specific positions and the individuals recommended for the non-instructional administrative position(s) are listed below. All recommendations are made with the understanding that these persons will comply with regulations as set forth by the Florida Department of Education and The School Board of Broward County. The individual(s) recommended for the position(s) will assist the location by serving as a temporary Principal or Assistant Principal at a school site, during a leave or until the vacancy can be permanently filled by the Office of School Performance & Accountability.

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
None at this time			

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7. Recommended Appointments of School-Based and District Managerial Acting/Special/Task Assignment Personnel

The positions and individuals recommended for acting/special/task assignments by the Superintendent for the 2018-2019 School/Fiscal year are listed below. Each recommended acting/special/task assignment includes candidate's name, present assignment, recommended acting/task assignment, administrator replaced (if applicable), effective date and time of acting/special/task assignment, explanation for selection, work calendar and salary.

<u>Name</u>	<u>Recommended Position</u>	<u>Page</u>
<u>Revised (Name Added)</u>		
<u>Young, Jill</u>	<u>Task Assignment, Director, Demographics & Student Assignments</u>	<u>16</u>
Santiago, Brenda	Task Assignment, Director, Charter Schools Management/Support	12

8. School-Based and District Managerial Personnel Leave(s) for 2018-2019 School/Fiscal Year

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Lipkins, Teresa	Principal	Chapel Trail Elementary	Personal Leave Effective Date: 10/05/18

9. Salary Adjustment

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
None at this time			

CJN/EMC:sl

RECOMMENDED POSITION
AND
SUMMARY OF ADVERTISED POSITION

REVISED

RECOMMENDED CANDIDATE: Janice Johnson
CURRENT/PREVIOUS POSITION: Information & Technology Trainer - Millennium Technology Group, LLC
CURRENT/PREVIOUS SALARY: \$45.00 per hour **CURRENT WORK CALENDAR:** N/A
RECOMMENDED POSITION: Systems Support Specialist II (RR-083)
RECOMMENDED SALARY: \$72,547, Pay Grade 24, Step 5, from The School Board of Broward County, Florida, 2017-2018 Broward Teachers Union/Technical Support Professionals Salary Schedule (BTU/TSP)
RECOMMENDED WORK CALENDAR: 244 Days
EFFECTIVE DATE: 12/5/2018
NUMBER OF APPLICANTS: 68
NUMBER OF QUALIFIED APPLICANTS: 10
NUMBER OF QUALIFIED APPLICANTS INTERVIEWED: 7 (3 withdrew)
REASON FOR SELECTION:
This individual has been selected as the best qualified candidate for the position based upon education, professional experience and responses to the interview questions.

DEGREE(S) Master's Degree, Business Administration, Nova Southeastern University, Fort Lauderdale, Florida
AWARDED: Bachelor's Degree, Journalism and Communication, University of Florida, Gainesville, Florida

SELECTION COMMITTEE:

Dale Bondanza, Director, Technology, Planning & Policy
Jeanine Marie Gendron, Senior Process Analyst, Technology, Planning & Policy
Nadine Drew, Specialist, Chief Public Information Office

***COPIES OF RESUMES ARE ON FILE IN TALENT ACQUISITION & OPERATIONS
(NON-INSTRUCTIONAL)***

RECOMMENDED POSITION
AND
SUMMARY OF ADVERTISED POSITION

REVISED

RECOMMENDED CANDIDATE: Leonel Ruenes

CURRENT/PREVIOUS POSITION: Senior Process Analyst, Embraer Executive Jet Services

CURRENT/PREVIOUS SALARY: \$72,146

CURRENT WORK CALENDAR: N/A

RECOMMENDED POSITION: Process Analyst, Procurement & Warehousing Services (W-037)

RECOMMENDED SALARY: \$89,379, Pay Grade 25, Step 10, from The School Board of Broward County, Florida, 2017-2018 Broward Teachers Union/Technical Support Professionals Salary Schedule (BTU/TSP)

RECOMMENDED WORK CALENDAR: 244 Days

EFFECTIVE DATE: 12/5/2018

NUMBER OF APPLICANTS: 51

NUMBER OF QUALIFIED APPLICANTS: 1

NUMBER OF QUALIFIED APPLICANTS INTERVIEWED: 1

REASON FOR SELECTION:

This individual has been selected as the best qualified candidate for the position based upon education, professional experience and responses to the interview questions.

DEGREE(S) Bachelors Degree, Information Technology, University of Phoenix, Phoenix, Arizona

AWARDED:

SELECTION COMMITTEE:

Danielle Mamede, Assistant Director, Procurement & Warehousing Services

Marissa Quijada, Senior Process Analyst, Procurement & Warehousing Services

Winston Pierre, Finance Manager, Office of the Chief Information Officer

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(NON-INSTRUCTIONAL)

RECOMMENDED POSITION

REVISED

AND

SUMMARY OF ADVERTISED POSITION

RECOMMENDED CANDIDATE: Alison Witoshynsky
CURRENT/PREVIOUS POSITION: Project Manager, Occupational Health/Environmental Control, Environmental Health & Safety
CURRENT/PREVIOUS SALARY: \$80,030 **CURRENT WORK CALENDAR:** 244 Days
RECOMMENDED POSITION: Coordinator, Environmental Compliance (S-025)
RECOMMENDED SALARY: \$88,033, Pay Band C, from The School Board of Broward County, Florida, Educational Support and Management Association of Broward, Inc. (ESMAB) 2017-2018 Pay Band Salary Schedule
RECOMMENDED WORK CALENDAR: 244 Days

EFFECTIVE DATE: 12/5/2018

NUMBER OF APPLICANTS: 5

NUMBER OF QUALIFIED APPLICANTS: 1

NUMBER OF QUALIFIED APPLICANTS INTERVIEWED: 1

REASON FOR SELECTION:

This individual has been selected as the best qualified candidate for the position based upon education, professional experience and responses to the interview questions.

DEGREE(S) Bachelor's Degree, Integrated Science and Technology, James Madison University, Harrisonburg, VA
AWARDED:

SELECTION COMMITTEE:

Roger Riddlemoser, Director, Environmental Health & Safety
Mark Dorsett, Area Manager, Trades, Maintenance - Zone 1
Madeline Minichiello, Manager, Centralized Routing, Pupil Transportation

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(NON-INSTRUCTIONAL)**

**RECOMMENDED APPOINTMENT
SCHOOL-BASED/DISTRICT MANAGERIAL
ACTING/SPECIAL/TASK ASSIGNMENT PERSONNEL**

ITEM G-3 (SECTION 7)

RECOMMENDED REASSIGNMENT: Task Assignment, Director, Demographics & Student Assignments

RECOMMENDED CANDIDATE: Jill Young

CANDIDATE’S PRESENT ASSIGNMENT: Demographer Analyst, Charter Schools Support

CURRENT SALARY: \$74,578

RECOMMENDED ANNUALIZED SALARY: \$89,000, Pay Band D, from The School Board of Broward County, Florida, Educational Support and Management Association of Broward, Inc. (ESMAB) 2017-2018 Pay Band Salary Schedule

EXPLANTATION:

Ms. Young is being recommended to be task assigned as the Director, Demographics & Student Assignments. Ms. Young is currently serving as the Demographer Analyst in Charter Schools Support. This task assignment is necessary to provide leadership and support for Demographics & Student Assignments Department. This task assignment will not exceed six (6) months.